



BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

(Wholly owned by Government of Karnataka Undertaking)

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No: BESCOM/BC-16/332/2011-12

Encl:

6685-99

Corporate Affairs &
Customer Relation
BESCOM, K.R. Circle,
Bangalore - 560 001.
Dt: 09.11.2011

PREAMBLE:-

Sub: Verification of GTPs, drawings and inspection of the materials by the field officers.

- Ref: 1. BESCOM/BC-16/F332/11-12 DT: 30.09.2011.
2. Proceeding of the ORM Meeting vide No. BESCOM/BC-9/3418/2010-11 held on 30.05.2011
3. Proceeding of the ORM Meeting vide No. BESCOM/BC-9/3418/2010-11 held on 26.10.2011

The Quality and Safety staff are carrying out inspection of materials at the factory premises as first level inspection in respect of materials ordered by General Manager (El.) (Procurement), Zonal Chief Engineers (Electy.), Superintending Engineers (El.), C,O&M and materials supplied against Total Turnkey and Partial Turnkey Awards.

The materials inspected as above, is also being inspected by Quality and Safety staff at stores as second level inspection to ensure that the inspected quality materials are received at stores.

The above procedure of inspection at stores is stated to be time consuming and hence contributing the delay in execution of the project. Also it is thought desirable to upgrade the skills of our engineers in the field and hence an order has been issued vide BESCOM/BC-16/F332/11-12 DT: 30.09.2011 empowering the following officers to inspect the materials duly verifying the GTP's and drawings.

Assistant Executive Engineers (El.) O&M sub-division	- Upto ₹. 5.00 Lakhs.
Executive Engineers (Ele.) of O&M Divisions	- More than ₹. 5.00 Lakhs & Upto 5.00 Crores.
Superintending Engineers (El.), of O&M circles.	- Above 5.00 Crores.

In the ORM meeting held on 26.10.2011 it was also decided that all the Materials ordered by General Manager (El.) Procurement shall be inspected by Quality and Safety as first level inspection.

It was also decided in the ORM meeting that the purchases made by any other department shall be inspected by the person who is placing the order or his subordinates and all self Execution works shall be inspected by C,O&M sub-divisions.

In the above ORM Meeting the GM(CA) has been directed to issue a detailed modified circular and hence the O.M.

OFFICIAL MEMORANDUM

BESCOM/BC-16/F-332/11-12 Dated: 09.11.2011.

Sub: Verification of GTP's, drawings and inspection of the materials by the field officers and Quality and Safety staff.
Ref: 1. BESCOM/BC-16/F332/11-12 DT: 30.09.2011.
2. Circular No. BESCOM/BC-47/F-2379/09-10/CYS-51 dated 17.03.11.

The following guidelines have to be followed in respect of inspection of materials and works:-

INSPECTION OF MATERIALS

1. The Quality and Safety staff will continue to carry out inspections at the factory premises for first level inspection of all the materials ordered by General Manager (El.) (Procurement).
2. Materials ordered by all other departments [other than GM(Procurement)] shall be inspected by the concerned who has placed the order or his sub-ordinates. The materials ordered and supplied shall confirm to BESCOM specifications.
3. All the materials received at stores after inspection at the factory premises including the materials inspected by Quality and Safety shall be inspected by the jurisdictional Executive Engineer (Ele.) or any BESCOM Engineer authorized by him.
4. Materials delivered to BESCOM stores, Rajajinagar shall be inspected by Executive Engineer (Ele.) C,O&M Rajajinagar Division or any BESCOM Engineer authorized by him.
5. In case of any rejection of materials at stores by O&M Staff, then a cross verification shall be conducted by GM(Q&S) and the decision of GM(Q&S) will be final. Such cases where GM(Q&S) has over ruled shall be placed before the ORM for ratification.
6. Materials procured by prospective consumers in respect of self execution works shall confirm to BESCOM specification and be procured from approved vendors to BESCOM and shall be inspected by the jurisdictional Executive Engineer (Ele.) C,O&M or his authorized representatives. The jurisdictional Executive Engineers (Ele.) / Assistant Executive Engineers (El.) C,O&M sub-

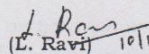
divisions, shall ensure that the materials are purchased from approved vendors and shall verify the bills before arranging power supply.

7. General Manager (El.) Quality and Safety shall ensure that the names of the approved agencies by BESCO, is displayed and updated in BESCO website.
8. The Quality and Safety staff may inspect the self execution works at random.

TEST CHECKS OF BILLS AND INSPECTION OF WORKS.

1. Executive Engineer (Ele.), C, O&M - Shall inspect 5% of bills received in a month in each sub-division of their jurisdiction.
2. Q&S wing along with Internal Audit of respective division shall inspect 5% of bills received in their division in a month (All works including Labour Award, Partial Turnkey and Total Turnkey).
3. Respective Section Officers shall inspect 100% of the completed works and Assistant Executive Engineer (El.) shall inspect 33% of the completed works at random before finalizing the payment of such works.

This order comes in to force with immediate effect.


(L. Ravi) 10/11
General Manager (El.) CA
BESCO, Bangalore.

Copy to:-

1. The Chief General Manger (F&C)/Operations, BESCO Corporate office, Bangalore.
2. All Chief Engineers (Electy..) O&M Zones, BESCO.
3. All General Mangers (El.) Corporate office, BESCO.
4. All Superintending Engineers (El.), C,O&M Circles, BESCO.
5. All the Superintendent of Police, Vigilance, BESCO.
6. All Controllers of Accounts, BESCO.
7. All Deputy General Mangers, Corporate Office, BESCO.
8. All Executive Engineers (Ele.) C,O&M Division, BESCO.
9. All the Deputy Controllers of Accounts, BESCO.
10. All Assistant Executive Engineer (El.) C,O&M sub-divisions, BESCO.
11. All the Accounts Officers (I/A) / (F&C), BESCO.
12. All the Section officers, BESCO.
13. PS to MD/D(T) /CGM(F&C) Corporate office, BESCO.
14. Office copy / MF.